

**Request for Transportation to Non-Public Schools**  
**APPLICATION DEADLINE April 1, 2019**

- Requests for transportation to non-public schools must be filed in writing with the Northport-East Northport Board of Education by **April 1, 2019** for the 2019-2020 school year. Parents are advised to file even if admission to the non-public school is still in question. Any requests received after April 1<sup>st</sup> may not be granted if they are an additional cost to the District.
- To qualify for transportation, the school must be no further than 15 miles from the student's home. In-district private schools follow the same distance guidelines as in-district public schools.
- You must complete a separate form for every school you are considering.
- Parents are responsible for getting their children to and from stops safely.
- A formal application ***must*** be submitted annually.
- Forms are available online and may be submitted via e-mail as an attachment only to [npttrans@northport.k12.ny.us](mailto:npttrans@northport.k12.ny.us).
- Receipts confirming transportation requests will be sent via e-mail or postcard with a receipt confirmation number.
- **The receipt confirmation number is required when dealing with any discrepancy regarding the application.**
- All students attending non-public schools ***must*** be registered in the Northport-East Northport School District to receive Transportation.

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**Part A: To be completed whenever school bus service is required (Please Print)**

I hereby request that transportation be provided for my child to:

(School name) \_\_\_\_\_ located at \_\_\_\_\_  
\_\_\_\_\_ a non-public school for the 2019-2020 school year.

Student Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_

Grade: (as of Sept.'19) \_\_\_\_\_ Parent E-mail address: \_\_\_\_\_

Student Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Signature of Parent/Guardian: \_\_\_\_\_

EMERGENCY CONTACT: (Name and Number) \_\_\_\_\_

Late Bus Requested: Yes ( ) No ( ) **Calls requesting a late bus must be received in Transportation by 10 a.m. on the day the late bus will be needed.**

**Part B: To be completed only if this request is a late request (after April 1, 2019)**

The reason I am submitting a late request for transportation service is: \_\_\_\_\_

**Return this form to:**

Transportation Department  
Northport-East Northport UFSD  
P.O. Box 210  
Northport, NY 11768

or

[npttrans@northport.k12.ny.us](mailto:npttrans@northport.k12.ny.us)  
(as an attachment only)